



**STATE OF VERMONT**  
OFFICE OF THE ADJUTANT GENERAL  
789 Vermont National Guard Road  
Colchester, Vermont 05446-3099

NGVT-TAG

2 August 2022

MEMORANDUM FOR ALL CONCERNED

SUBJECT: Adjutant General Open-Door Policy

1. As your Adjutant General, my door as well as that of my State Senior Enlisted Advisor, CSM Paul A. Edwards, is always open to assist any member of the National Guard or their family to the extent of our abilities in dealing with official or personal matters.
2. I desire that you first discuss problems with your Chain of Command to ensure the problems are resolved at the earliest opportunity. If, after working through the chain of command, you determine that your situation warrants either my or CSM Paul A. Edwards consideration or attention, please do not hesitate to make an appointment. As you can imagine, our schedules are such that we are not always immediately available; however, my front office staff will be glad to assist in finding an appropriate time to address any issues. Please schedule an appointment through my Executive Officer at [christopher.t.ruggerio.nfg@army.mil](mailto:christopher.t.ruggerio.nfg@army.mil) or 802-338-3713.
3. Under no circumstances will a member or family member of the Vermont National Guard be refused the right to use the open-door policy as outlined above. This letter will be posted by all commands of the Vermont National Guard.

GREGORY C. KNIGHT  
Major General  
The Adjutant General

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